

REQUEST FOR PROPOSAL

GROOMING SERVICES

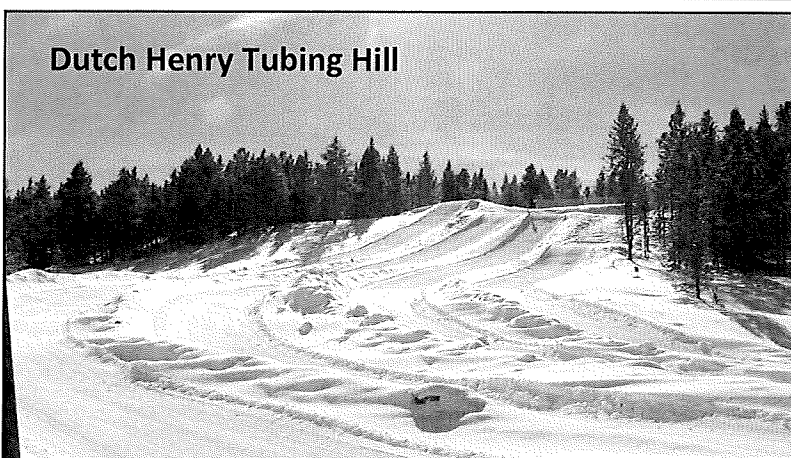
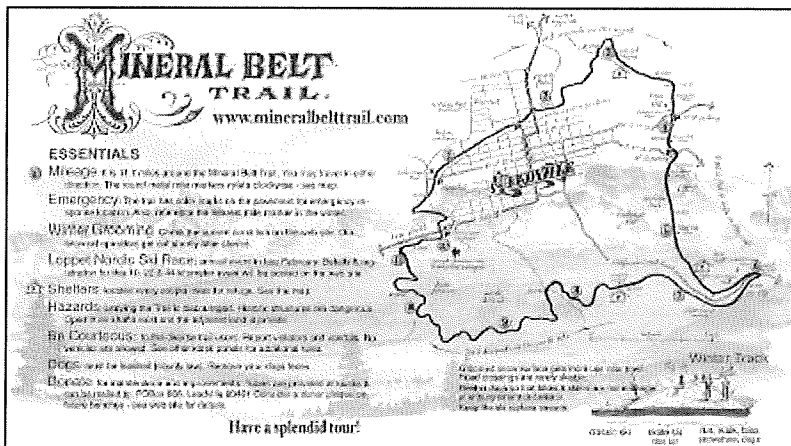
FOR THE LAKE COUNTY MINERAL BELT TRAIL AND DUTCH HENRY TUBING HILL

Introduction

The Lake County Recreation Advisory Board is seeking proposals for the grooming of the Mineral Belt Trail and Dutch Henry Tubing Hill during the 2018 - 2019 winter/spring season. Interested parties are requested to submit a statement of experience, understanding of the project, qualifications and a cost breakdown of services to Lake County regarding providing professional grooming services. The project award is contingent upon funding approval by the Board of Lake County Commissioners.

Project Description

Grooming of Leadville's prized Mineral Belt Trail has traditionally been completed by a mix of volunteers, County staff and Colorado Mountain College students. While this has kept costs low, it has also resulted in the creation of an inconsistent product. To continue to attract ski tourism as well as satisfy local need, the Lake County Recreation Advisory Board recognizes that it is essential to prioritize grooming of the Mineral Belt Trail during the 2018-19 season. The Dutch Henry Tubing Hill is primarily maintained by Colorado Mountain College, however additional grooming services are needed when students are on holiday break in December, January and March.



Scope of Work

The successful applicant will be required to provide the following services for one winter/spring season, for up to 20 weeks. Approximate start and end dates are December 1, 2018 and April 20, 2019. Official start and end dates will be determined by the Recreation Advisory Board and Lake County Recreation Department based on snow cover. These entities will authorize the successful bidder to begin and end grooming services for the season.

Mineral Belt Trail

- Pre-season preparation and compaction of snow prior to grooming.
- Groom and set track for the entire 11.6 miles of the Mineral Belt Trail up to three times per week as conditions allow, during low use times and in appropriate temperatures.
 - o Please note: the trail is paved (12' 6" wide), has 6 road crossings and 2 bridges (one 13'11" wide and the other 11'10" wide). Please include in your proposal whether you would, or would not groom the bridges.
- The trail should be groomed to eliminate moguls, irregular snow surfaces, berms/ridges and snow drifts.
- Additional grooming on an on-call basis.

Dutch Henry Tubing Hill

- On call grooming, December 15, 2018 – January 12, 2019 and March 9 – 17, 2019.
- The tubing hill should be groomed four lanes wide (as designed), with no moguls, dips, grooves or holes.

The Contractors work will be examined weekly by the Recreation Advisory Board and Recreation Department. If the quality of the work does not meet these specifications the Contractor will be required to correct any deficiencies.

The Contractor is required to communicate with the Recreation Advisory Board and/or Recreation Director after the completion of grooming to provide an update on conditions. The Contractor will log each grooming session and provide those logs to the Recreation Advisory Board upon request.

Specifications

All bidders must provide their own equipment. The snow groomer, and associated attachments proposed to be utilized by the contractor must be capable of performing/meeting the requirements set forth above. Bidders must be familiar with the terrain of the areas to be groomed to ensure that the equipment offered is capable of performing the required services. Newer equipment will be preferred over older equipment, and respondents must also provide details on any equipment that will be provided as backup to ensure that service is not disrupted as a result of mechanical breakdown.

All proposals must include the following information

1. Qualifications: Describe the background of your company and why it is qualified to provide the requested services.
2. Understanding of the Project: Describe your understanding of the project including a brief overview of your plan on accomplishing the services being requested.
3. Statement of Experience: Provide evidence of similar, past experience that demonstrates your ability to successfully provide the services being requested in this RFP. Include names and contact information from past projects for reference purposes.
4. Cost: Break down of costs for each major project task area and a list of standard billing rates along with an estimate of the time involved in completing the various tasks.

Evaluation and Award

Responses shall be evaluated strictly in accordance with the requirements set forth in this RFP and any addenda that may be issued. All responses, will be reviewed by the Recreation Director for completeness. Proposals will be reviewed by the Recreation Advisory Board and Recreation Department staff on November 2, 2108. A recommendation for award will be made to the Lake County BOCC on Monday, November 5, 2018. A contract will be executed with the Lake County Board of County Commissioners after the project has been awarded.

Submittal

All interested parties must submit their bids by 5pm, October 31, 2018. Questions about the RFP or this process can be directed to: Amber Magee, 719-486-7486 or amagee@co.lake.co.us Bids may be submitted via email or to Room 5 of the Courthouse, 505 Harrison Avenue, Leadville, CO 80461.

Any proposals received after this date and time will be deemed unresponsive. Lake County reserves the right to accept or reject any and all proposals, to re-solicit proposals, to waive any irregularities, to negotiate pricing and to select the proposal deemed to be in the best interests of Lake County. Issuance of this RFP does not obligate Lake County to award a contract nor is Lake County liable for any costs incurred by the proponent in the preparation and submittal of the proposal.