



JOB ANNOUNCEMENT LAKE COUNTY

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

JOB TITLE: Mechanic II
DEPARTMENT: Public Works
SUPERVISOR TITLE: Director of Public Works

FUNCTION OR PURPOSE OF THIS POSITION:

This employee will perform a variety of minor, and some major, mechanical repairs to gasoline or diesel powered automotive, heavy construction and other power-driven equipment including changing tires, oil and filters and general vehicle maintenance; and does related work as required. This is a full-time, year-round position.

ESSENTIAL FUNCTIONS - Essential and other important responsibilities and duties may include, but are not limited to, the following:

- Performs minor, and some major, repairs on all vehicles, medium/heavy equipment, attachments and auxiliary equipment in the garage(s) or in the field. Performs minor, and some major, repairs to engines, suspensions, steering system components and emergency generators.
- Performs diagnostic tests using electronic communication software, web base and loaded electronic programs on various systems and related sub-systems as it pertains to preventative maintenance services.
- Uses a laptop/desktop to input accurate and detailed descriptions of the day's work activities.
- Ensures work area is kept clean, organized and that other shop areas are organized to prevent accidents/injuries as required.
- Services and repairs vehicles, equipment and attachments to manufacturer standards, Federal Motor Carriers Safety Regulations (FMCSR) and Fleet Management Section Operating Procedures (FMSOP).
- May respond to on-call after hours and Lake County emergencies.

Qualifications

- Ability to carry out written or oral instructions.
- Ability to establish and maintain **an effective working relationship with the general public, other employees and individuals** from a variety of groups and agencies.
- Ability to assess situations and make prudent and appropriate decisions;
- Ability to accurately and efficiently complete the necessary paperwork, reports, and documentation.

- Ability to complete duties with minimal supervision.

Additional Eligibility Requirements:

- Applicant must be capable of lifting up to 75 pounds.
- Have knowledge of both gasoline and diesel engines.
- CDL Cass A or B w/ tanker endorsement, is a plus. Must be able to obtain within six months of hire.
- Applicant must pass a pre-employment physical and drug screening.

Work Conditions:

Work is typically performed in a shop or garage environment or in the field. May be exposed to hazardous materials, such as antifreeze, lubricants, solvents, corrosives, fuels and vapors. Work may be performed in hazardous situations including moving vehicles/equipment or recovering vehicles/equipment and in adverse weather conditions. Work is performed with potentially dangerous equipment and tools. Must be able to safely lift and carry up to 75pounds. May respond to on-call after hours and Lake County emergencies. Subject to drug and alcohol testing.

To Apply: Applications may be obtained at the Colorado Workforce office located at 115 W. 6th Street, Leadville or on the County website www.lakecountyco.com. Applications can be dropped off at Colorado Workforce or Lake County Public Works located at 429 East 12th Street.

Contact Information:

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Public Works Office

1200 Hazel Street

Leadville, CO 80461

Closing Date: Open Until Filled.