

## **RFP FOR FLOORING PROJECT**

The Lake County Public Health Agency (LCPHA) is seeking a contractor for a flooring removal and installation project involving two rooms. This correspondence is intended to solicit responses from qualified persons.

### **ABOUT LAKE COUNTY PUBLIC HEALTH AGENCY**

The Lake County Public Health Agency believes that health begins where you live, learn, work, and play. Lake County Public Health Agency is a department of Lake County government and will be located at 825 W. 6<sup>th</sup> street. For more information, please visit <http://www.lakecountycolorado.com/health/>.

### **QUALIFICATIONS**

- The firm or entity is not currently ineligible, debarred, suspended, or otherwise excluded from bidding or contracting by any state or federal agency, department or authority.
- The firm or entity must have enough bonding capacity for this remodel work.
- The firm, entity or its principles must have current insurance to include but not limited to property, liability, machinery and/or crime
- The firm or entity must be licensed to work in Lake County, Colorado.

### **REQUIREMENTS**

- Take out current carpeted flooring in one exam room of approximately 100 square feet.
  - This will involve moving an exam table and other smaller items during the work.
  - Firm or entity is responsible for disposing of carpet and materials properly.
- Install laminate flooring into two (2) rooms, one is approximately 100 square feet, the other is approximately 23 square feet.
  - Installation will use underlayment and adhesives as appropriate for long term use in a clinic space.
- Materials supplied by Lake County Public Health Agency include the new laminate flooring only; underlayment, supplies, adhesives, etc. will be provided by firm or entity.
- Will meet in person with LCPHA representative at location to discuss project before beginning any work.
- Work will be done in a clinic space where client confidentiality is of utmost importance: firm or entity agrees to sign client confidentiality agreement and finish the work in as little time as possible to not disrupt LCPHA's ability to serve clients.
- Must be completed by March 15<sup>th</sup>, 2019.
- Proposals shall not exceed \$1000.

### **TO APPLY**

Proposals are due by February 28, 2019 to be opened at the Board of County Commissioners meeting on March 4, 2018 at 1:00 PM. To apply, please send proposal with anticipated total costs for parts and labor to Colleen Nielsen, Lake County Public Health Director, at PO Box 626 Leadville, CO 80461 or email to [cnielsen@co.lake.co.us](mailto:cnielsen@co.lake.co.us). For questions, contact Colleen Nielsen or Jane Cole at 719-486-2413.