



JOB ANNOUNCEMENT LAKE COUNTY

JOB TITLE: Public Health Nurse (PHN) – School Nursing
DEPARTMENT: Lake County Public Health Agency
CLASSIFICATION: Part-time, non-exempt
SALARY: \$21,840 - \$26,000 DOE
SUPERVISOR TITLE: Director

FUNCTION OR PURPOSE OF THIS POSITION:

Lake County Public Health Agency (LCPHA), an EOE employer, seeks a part time Public Health Nurse, specializing in School Nursing. This person will provide a variety of public health nursing services including assessments and education to ensure the health and welfare of Lake County families and communities.

This person will be the School Nurse for the Lake County School District and will be responsible for all aspects of that role. This person will follow both the County and School District employee handbooks as appropriate. This person will report to the Clinical Nurse Coordinator.

This position pays a competitive salary, depending upon experience.

Health begins where you live, learn, work and play!

ESSENTIAL FUNCTIONS (*School Nurse Specific Responsibilities*):

- In accordance with applicable state and federal rules and regulations, delegate medication administration and other appropriate nursing procedures to unlicensed assistive personnel and provide appropriate training to the unlicensed personnel.
- Coordinating screening programs and necessary follow-up for vision, hearing and scoliosis.
- Review immunizations to determine compliance with the law.
- Initiating health promotion and health education programs as requested.
- Completion and maintenance of health records for school children seen – records to be kept at the school.
- Participation in IEP and 504 processes as needed.
- Involvement in the referral, assessment, and staffing process of special education students when significant health problems are identified by the registered nurse.
- Coordination and training of emergency injury protocols.
- Following of children absent from school excessively for health reasons.
- Determining availability of community and state resources for health problems
- Complete and submit school nursing reports to state as mandated
- Perform other duties as assigned and required.

Qualifications

- Public contact experience in a service related field with the ability to remain flexible and sensitive to a clientele diverse in age, ethnicity, and maturity.
- Ability to work as part of a team. Effectively communicate and work with co-workers, clients, other agencies, and the public.
- Ability to assess situations and make prudent and appropriate decisions; ability to apply conflict resolution and problems solving skills in order to minimize negative personal impact.
- Ability to efficiently plan, schedule, with strong organizational skills, with keen attention to detail and ability to complete quality work amidst multiple, competing priorities.
- Superior verbal and written communication skills and effective listening skills.
- Prefer a candidate who is bilingual

Minimum Education

- Bachelor of Science in Nursing

Certificates or licenses

- Valid Driver's License
- Registered Nurse (licensed to work in Colorado)

Special professional and/or job-related requirements

- Must be eligible to obtain school nursing licensure
- Experience in public health; experience in program management is preferred
- Current CPR for the health professional certification.
- Current immunization history
- TB test, if not current, within 30 days of starting job.

Travel: May require some in-state travel for trainings. Must possess and maintain a **valid Colorado Driver's License** and the appropriate level of personal vehicle insurance.

Work Conditions: The majority of this position's duties are performed in a protected, indoor environment. The incumbent may be exposed to some noise (electrical, mechanical or human) on an occasional basis, and other related hazards associated with an office environment. The incumbent may be exposed to seasonal conditions including wet and/or humid and extreme temperature changes on an occasional basis. The incumbent may be tasked with working evenings and weekends associated with community health fairs and educational classes and large disasters.

This position has been determined to be a HIGH exposure risk to biohazards associated with blood-borne pathogens, HIV, AIDS, hepatitis B, and air-borne transmissions of tuberculosis. Employees are advised the exposure to some biohazards may result in severe illness or death. Employees are required to use protective equipment and clothing. Inoculation may be required to prevent or treat exposures to biohazards.

To Apply: To apply, please send a cover letter, resume and list of 3 professional references to cnielsen@co.lake.co.us

Closing Date: February 15, 2019