



RFP FOR SPACE NEEDS

The Lake County Public Health Agency (LCPHA) is seeking a new location for their agency. This correspondence is intended to solicit responses from qualified firms, entities or its principles to provide a space for Lake County Public Health Agency and the ability to enter into a long-term lease with Lake County Government or may be willing in the future to sell or engage in a rent to own arrangement with Lake County Government for the premises at the option of Lake County Government.

ABOUT THE LAKE COUNTY PUBLIC HEALTH AGENCY

The Lake County Public Health Agency believes that health begins where you live, learn, work, and play. The Lake County Public Health Agency is a department of Lake County government. For more information, please visit <http://www.lakecountycolorado.com/health/>.

QUALIFICATIONS

- The firm, entity or its principles are not currently ineligible, debarred, suspended, or otherwise excluded from bidding or contracting by any state or federal agency, department or authority.
- The firm, entity or its principles must have sufficient bonding capacity for any anticipated remodel work.
- The firm, entity or its principles must have current insurance for the space to include but not limited to property, liability, machinery and/or crime
- The firm, entity or its principles has the ability to enter into a long-term lease with Lake County Government or may be willing in the future to sell or engage in a rent to own arrangement with Lake County Government for the premises at the option of Lake County Government.

REQUIREMENTS

- Approximately 13 offices for all staff (multiple staff will share office space)
- Waiting room with space for reception desk
- 2 Exam rooms
 - Must have running water, sink, countertops with cabinets above or below for storage of clinic materials. Big enough for exam beds, trays, lights, etc.
 - sound proof walls and doors for confidentiality
- Lab room with counter top, 2 sinks ("clean" and "dirty"), room to hold 2 immunization refrigerators, autoclave, centrifuge, sterile equipment storage, testing supplies
- Laundry room – washer & dryer, countertop

- Storage – for all health records, for all paper medical charts for the past 7 years as required by law, etc.
- Bathrooms for staff
- Separate bathroom for patients with a pass-through cabinet into the lab room for specimens, etc.
- Breakroom w/kitchen area
- Enough parking for staff and patients
- Building must be ADA compliant
- IT capability to support phone lines and internet access for all employees which meet LCPHA specifications

TO APPLY

Proposals are due by August 10, 2018 to be opened at the Board of County Commissioners meeting on August 13, 2018 at 1:00 PM. To apply, please send proposal with anticipated monthly costs to Colleen Nielsen, Lake County Public Health Director, at PO Box 626 Leadville, CO 80461. For questions, contact Colleen Nielsen at 719-486-4152 or cnielsen@co.lake.co.us