JOB TITLE: Public Health Nurse (PHN)
DEPARTMENT: Lake County Public Health Agency (LCPHA)
CLASSIFICATION: Full Time, non-exempt
SALARY: $43,680 - $47,840
SUPERVISOR TITLE: Clinical Nurse Coordinator

FUNCTION OR PURPOSE OF THIS POSITION:
Lake County Public Health Agency (LCPHA), an EOE employer, seeks a full time Public Health Nurse. This person will provide a variety of public health nursing services including assessments and education to ensure the health and welfare of Lake County families and communities. He or she will report to the Director.

This position pays a competitive salary, depending upon experience. This is a full-time position that is eligible for benefits. This position is funded by Colorado and Federal funds. If the funding is reduced or discontinued, this position may be reduced or discontinued.

Health begins where you live, learn, work and play!

Essential Functions:
• Advocate for clients and families while providing public health nursing to assure the availability and accessibility of health care services.
• Provide clinical services including: immunizations, family planning, blood lead testing, blood pressure checks, various other health screenings as needed.
• Participates in public health emergency response as needed.
• Perform communicable disease surveillance and education in coordination with state epidemiologists.
• Knowledge of LCPHA’s office and nursing policies and procedures.
• Works with the Public Health Director to collect, compile, and analyze data to identify needs and service gaps for communities, families, and individuals.
• Provide consultation for the medical and health community to work towards specific and positive community health outcomes.
• Provide health teaching, education, referrals, and resources to prevent disease and promote wellness for individuals, families, and community partners.
• Implements community health services and programs.
• Participate in community health assessments and development of plans to address community health concerns.
• Work within the scope of community resources by referring patients to the appropriate local agencies.
• Attend regular staff meetings, retreats conferences, committee meetings and state/local trainings for coordination and implementation of programs.
• Keep abreast of current health standards and issues by attending conferences and reading professional literature.
- Complete regular reports for various state and/or federal agencies for nursing programs.
- Participate in emergency preparedness and response activities as related to public health.
- Participate in at least one community-based coalition.
- Recommend that changes be made when necessary to improve the effectiveness, efficiency or safety of basic operations.
- Fill out and track all appropriate paperwork and documentation, including patient records, nursing logs and other reports.
- Comply with all medical safety and legal requirements that are mandated by the hospital, clinic, city, state and nation.
- Keep patient confidentiality in accordance with health care regulations
- Provide case management for children with special needs.
- Perform other duties as assigned and required.
- Support the reputation of the public health sector by keeping an open mind to changes and modifications in various nursing policies and procedures.

**Qualifications:**
- Ability to work as part of a team and effectively communicate and work with co-workers, clients, other agencies, and the public.
- Ability to assess situations and make prudent and appropriate decisions; ability to apply conflict resolution and problems solving skills in order to minimize negative personal impact.
- Public contact experience in a service-related field with the ability to remain flexible and sensitive to a clientele diverse in age, ethnicity and maturity.
- Ability to efficiently plan, schedule, with strong organizational skills, with keen attention to detail and ability to complete quality work amidst multiple, competing priorities.
- Superior verbal and written communication skills and effective listening skills.

**Minimum Education:**
- Bachelor of Science in Nursing preferred. Associate Degree in Nursing with a bachelor’s degree in a related field will be considered. Associate Degree in Nursing with public health nursing experience or 5 years of general nursing experience will also be considered.

**Certificates or licenses:**
- Nursing license, valid to work in CO.

**Special professional and/or job-related requirements:**
- Current CPR for the Health Care Professional certification.
- Current immunization history to include COVID 19.
- TB test, if not current, within 30 days of starting job.
- Completion of ICS 100, 200 and 700, 800 courses within 6 months of hire
- Experience in public health, community health, and program management preferred.

**Travel:**
- May require some in-state travel for trainings.
- Must possess and maintain a valid Colorado Driver’s License and the appropriate level of personal vehicle insurance.

**Work Conditions:**
• The majority of this position’s duties are performed in a protected, indoor environment. The incumbent may be exposed to some noise (electrical, mechanical or human) on an occasional basis, and other related hazards associated with an office environment.

• The incumbent may be exposed to seasonal conditions including wet and/or humid and extreme temperature changes on an occasional basis. The incumbent may be required to work evenings, and weekends associated with community health fairs and educational classes and large disasters.

• This position has been determined to be a HIGH exposure risk to biohazards associated with blood-borne pathogens, HIV, AIDS, hepatitis B, and air-borne transmissions of tuberculosis. Employees are advised that exposure to biohazards may result in severe illness or death.

• Employees are required to use protective equipment and clothing. Inoculation may be required to prevent or treat exposures to biohazards.

**To Apply:** To apply, please send a cover letter, resume and list of 3 professional references to cnielsen@co.lake.co.us

**Closing Date:** Open Until Filled.